

Equipment

LCD Projector & Screen.....	£40.00
Flip Chart.....	£20.00
P.A System.....	£50.00

Terms & Conditions

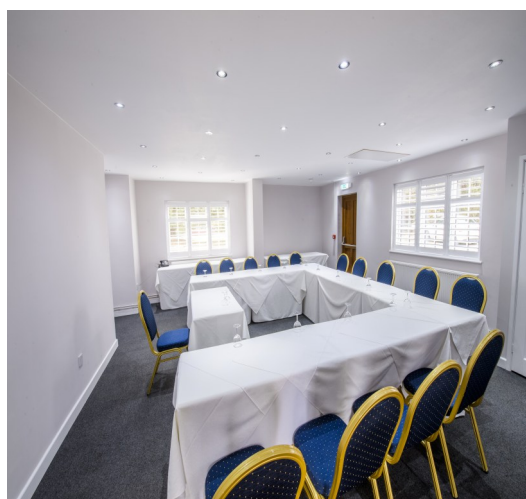
1. A provisional booking can be held for a period not exceeding 7 days
2. A booking cannot be confirmed until Ye Olde Plough House has received confirmation in writing either by email or letter on the booking party's headed paper
3. Final numbers of attendees must be confirmed no less than 7 days prior to the date of the conference, with confirmation of refreshment break times and any equipment required. If there are less attendees attending on the date of the conference than the number confirmed, the full cost of the conference for the confirmed number of attendees will remain payable.
4. Cancellation can be made no less than 7 days prior to event and no charge will be incurred. If cancellation is made less than 7 days prior to the event then a cancellation charge will be incurred. For guidance purposes they are likely to be as follows. At 7 days notice but not less than 48 hours—full room hire charge. At 48 hours notice or less—the full cost of the conference.
5. It is agreed between the parties, on behalf of all conference attendees, that all items of food and beverage consumed at Ye Olde Plough House premises are only purchased at the premises. No other items of food or beverage will be allowed on to the premises for consumption.
6. Only the meeting areas reserved by you can be used by the attending delegates. The delegates must not use other areas of the hotel without the consent of Ye Olde Plough House.
7. If the conference room has been reserved for consecutive days and you require equipment to remain in the suite overnight, then prior arrangements must be made with Ye Olde Plough House. Ye Olde Plough House cannot accept responsibility for the loss or damage of any such equipment or property left overnight in the conference suite.
8. Conference attendees may use Ye Olde Plough House's car park facilities, but entirely at their own risk.
9. At the commencement of the conference the organiser of the meeting or their representative must report to reception on arrival. At the end of the conference and prior to departure, the organiser/representative must report to reception in order to settle any additional expenses incurred by, cash, credit/debit cards or if an account between the parties has been previously created, then the organiser or their representative must sign the account bill to enable Ye Olde Plough House to issue an invoice to the booking party for settlement within 30 days of the invoice.
10. The booking party can apply for an account to be created between parties, subject to acceptance of Ye Olde Plough House. All invoices must be settled within 30 days of the date of the invoice.
11. Ye Olde Plough House cannot accept responsibility for the loss of any property left in either the conference suite or public areas. All conference suites must be cleared at the end of the event. Any unclaimed property will be kept for a period of 7 days.
12. All prices are inclusive of the current rate of V.A.T. Ye Olde Plough House reserves the right to increase its published prices for VAT and duty increases imposed on them by the government's budget without prior notice.
13. Ye Olde Plough House reserves the right to amend its published prices by giving you a minimum of 3 months notice.
14. Damage (other than fair wear and tear) to Ye Olde Plough House, including any part of the premises, plants, equipment or the grounds, caused by the organiser, their representatives and/or the conference attendees, will be charged at the original price.

CONFERENCE BROCHURE

2026

Ye Olde Plough House, Brentwood Road, Bulphan, Essex, RM14 3SR
01375 891592. www.yeoldeploughhouse.co.uk





Refreshments (all prices are quoted per person)

Tea or Coffee £3.00 per serving

Jugs of Orange £10.00 per jug

Biscuits £1.50 per serving

Danish Pastries £2.00

Bacon Roll £3.50

Full English Breakfast £13.00

Bottled Water 0.75l £5.00

Bowl of Fresh Fruit (1 person) £6.00

Selection of filled Baguettes with Chips or Salad £8.50

Selection of Sandwiches & Chips or Salad £7.50

Bronze Buffet

(minimum order of 10)

Selection of fresh cut Sandwiches

Vegetable Spring Rolls

Chicken Goujons

Sausage Rolls

Potato Wedges

£14.00 per person

Silver Buffet

(minimum order of 10)

Selection of Wraps

Pizza Slices

Scotch Eggs

Quiche

Chips

£14.00 per person

Healthier Option

Chicken Tikka Skewers

Vegetable Tempura

Mini Filled Rolls

Crudites & Dips

Mixed Leaf Salad

Potato Salad

Fruit Bowl

£16.00 per person

Hot Buffet

Minimum order of 10

Chilli Con Carne with Rice

Vegetable Lasagne

Mixed Salad

Roll & Butter

£16.00 per person

Room	Cabaret	Boardroom	Theatre	Classroom	Room Hire
Monks Barn	130	100	170	100	£175.00
Cavalier Suite	50	60	110	60	£150.00
Elonas	20	20	40	20	£125.00
Garden Suite	N/A	16	20	16	£125.00

Our Chefs can arrange a tailor made menu to suit all clients on request